

Recreational Game Migrant Governing Body Endorsement (GBE) Application: COACH ONLY

DOES YOUR CLUB HAVE A CURRENT SPONSOR LICENCE GBE (valid for 4 years from issue date)?

If not, please submit Annex 3 with supporting evidence and £24 processing fee via BACS as per guidance in the 'Documents' list on our website. **Your club cannot be granted a Migrant GBE without this.**

If your club has a current Sponsor Licence GBE or you are applying for one in addition to the Migrant GBE, please complete Annex 8 using the following guidance.

ANNEX 8: COACH ONLY

STEP 1: MIGRANT & SPONSOR CLUB DETAILS

Complete the Migrant and sponsor club details at the top of Annex 8 including the Sponsor Licence GBE number (format: **CRIC01/__/_____**)

PLEASE NOTE: handwritten information will increase processing times.

STEP 2: ELIGIBILITY DECLARATION

It is the responsibility of the club to ensure that they have conducted all of the necessary checks, confirming that the migrant does not have any current or pending suspensions or periods of ineligibility.

Failing to complete this box invalidates your application and it will be returned as incomplete.

STEP 3: COACHING QUALIFICATION

ECB Level 2 Core Coach Certificate (or historical equivalent) or ECB Foundation Coach certificate.

Please provide a copy of the certificate.

OR

Non-UK coaching qualification that is of an equivalent or higher standard to the ECB Level 2 Core Coach course or Foundation Coach course.

Please provide copy of the certificate.

List of Overseas Coaching Qualifications Regarded as Equivalent to the ECB Level 2 Core Coach Certificate/Foundation Coach certificate

New Zealand Level 1 Development Coaching – Level 2 High Performance

Cricket Australia Level 1 Community Coach - Level 2 Representative Coach - Level 3 High Performance

South African L2 (Bakers Academy) - South African Level 1
(please note that the SA Level 1 Bakers Academy is not suitable).

STEP 4: ADVERTISEMENT

Please provide a copy of the job advert (screenshot/ scanned copy/ link)

The job must have been advertised in the most appropriate (cricket-specific) national medium, such as *Wisden Cricketer Magazine*, *The Cricketer*, County Club /Board website or ECB website. It must show the full job description, start date, contract length, date of the advertisement and must have been published for a minimum of four weeks.

Additional guidance:

The club should keep evidence of all of the UK settled residents who have applied and why they were not recruited, for when the club is audited by the Home Office.

STEP 5: SAFEGUARDING CERTIFICATE

Please provide a certificate which is **valid for the duration of the season***. Certificates are valid for 3 years from their issue date.

‘Safeguarding & Protecting Children’ module of the ECB Level 2 Core Coach course

OR

‘Safeguarding & Protecting Children’ (UK Coaching online)

OR

‘Safeguarding for Specialist Roles’ and a ‘top-up’ module most relevant to the migrant’s role (ECB online, arranged through your local county cricket board).

*_If a renewal of the ECB Safeguarding qualification is needed before the formal renewal date, please contact learning@ecb.co.uk for assistance. Once the course has been successfully completed, a screenshot of the ‘course completion notification screen’ can then be added to the GBE application.

STEP 6: UKBA HEALTH & SAFETY CERTIFICATE

Please provide a certificate which is **valid for the duration of the season**. Certificates are valid for 3 years from their issue date.

UKBA Health and Safety Assessment (via ‘Microsoft Teams’ or ‘Zoom’) arranged through your local county cricket board.

STEP 7: COACHES CODE OF CONDUCT

Please submit a signed and dated statement from the migrant confirming that they have read, understood and agree to adhere to the ECB Coaches Code of Conduct. **Failing to include this will result in the application being returned as incomplete.**

STEP 8: NON-UK RESIDENT VETTING FORM

Please complete the ‘GBE Non-UK Resident Vetting’ form available in the ‘Documents’ list on our website. **Note that handwritten information will increase processing times.**

STEP 9: POLICE CLEARANCE CERTIFICATE

The following is guidance on the types of overseas checks that we will accept as part of the overseas vetting process, agreed with the HOME OFFICE.

Australia	Federal Police check
South Africa	South African Police Service check (SAPS)
New Zealand	Ministry of Justice check
West Indies	Police Headquarters check
Sri Lanka	Police Headquarters in Colombo
Pakistan	Police Clearance certificate
India	Police Clearance certificate
Zimbabwe	Republic Police Clearance
Namibia & Tanzania	Government check on watermarked letterhead (original required)
U.S.A	State Police check (this will need to be stamped & notarised)

All CHECKS:

MUST be clear, readable and in **ENGLISH** (photocopies are acceptable unless otherwise stated)

MUST cover entire life, from birth to date

MUST be on official letterhead with stamp (stamp to be in English)

MUST be signed by an official

MUST be date stamped

MUST be **issued within the 3 months prior to date of receipt of the GBE application** (older checks will not be processed and a new clearance will be requested).

STEP 10: PASSPORT

Please submit a copy of the photo page of the passport. All information must be clearly visible.

STEP 11: FEE PAYMENT

Please submit £35 processing fee via BACS as per guidance in the documents list and tick the fee payment box on Annex 8. **When paying, it is very important that you add the narrative of GBE and the name of your Club (e.g. GBename of club) as failure to do this can result in your application being delayed.**

PLEASE NOTE:

Sponsor Licence GBE - £24 (valid for 4 years-NOT required annually)

Migrant GBE - £35 (valid until 30th September of the relevant season or until the end of the migrant's contract, whichever is sooner)

Sponsor Licence GBE & Migrant GBE - £59

THE PROCESS

Ensure that you complete Annex 8 fully and clearly.

Email the full application to **managedmigration@ecb.co.uk**

Applications **WILL NOT** be reviewed and/or processed until your administration fee has been received.

Pre-application checks **CANNOT** be carried out.

Your application will be processed within our published guidelines of 7- 10 working days, **please do not ask for updates, you will not receive a reply.**

If your application is incomplete, you will receive an email advising what is missing/required.

If all criteria are met and satisfied, a letter with a unique Governing Body Endorsement reference for your coach will be issued and emailed to the email address noted on Annex 8.

Hard copy letters will not be posted out.

PLEASE NOTE: WE ARE UNABLE TO ACCEPT APPLICATIONS FROM AGENTS OR ANY THIRD PARTY. APPLICATIONS MUST BE SUBMITTED DIRECTLY BY THE SPONSOR CLUB.

Annex 8 – Individual Migrant Governing Body Endorsement Application Form – Coach Only



This form should be used by Non-First-Class Cricket Clubs to apply for an ECB Governing Body Endorsement for a migrant, under the International Sportsperson route, for short term engagement, of the Home Office Points Based System for Managed Migration.

Read the guidance before completing your application. Please complete all sections of the form below, unless otherwise indicated:

Full Name of Coach (as per passport):				DOB:	
Coach's Home Address:					
Name of Sponsor Club:				Current Sponsor Licence GBE No:	CRIC01/ _ _ / _ _ _ _
Contact Name:		Position:			
Telephone Number:		Email:			

YOU MUST CONFIRM THAT:

Please Tick

For Office Use

You have made a BACS payment for £35.00 AND	<input type="checkbox"/>	
The Coach is not subject to an ECB or ICC provisional suspension or an unexpired period of ineligibility from playing and/or coaching activities (please read the full criteria document and complete your own checks and tick the box if satisfied).	<input type="checkbox"/>	

PLEASE PROVIDE THE EVIDENCE SPECIFIED IN THE STEP-BY-STEP GUIDE

ECB Level 2 Core Coach Certificate or ECB historical equivalent.	<input type="checkbox"/>
OR	
Non-UK coaching qualification that is of an equivalent or higher standard to the ECB Level 2 Core Coach course/Foundation Coach course.	<input type="checkbox"/>
AND	
Coaching job advertisement.	<input type="checkbox"/>
AND	
'Safeguarding & Protecting Children' module of the ECB Level 2 Core Coach course/Foundation Coach course. or 'Safeguarding & Protecting Children' (UK Coaching online) or 'Safeguarding for Specialist Roles' and a 'top-up' module most relevant to the migrant's role (ECB online).	<input type="checkbox"/>
AND	
UKBA Health & Safety Assessment.	<input type="checkbox"/>
AND	
Migrant statement: ECB Coaches Code of Conduct read, understood and agreed.	<input type="checkbox"/>
AND	
ECB Non-UK Resident Vetting form including Police Clearance certificate from home country & copy of passport photo page.	<input type="checkbox"/>

Coaching:
Advert:
Safeguarding:
H & S:
CCC:
Vetting:
PC Date:
PC No:
Passport No:

The personal data provided on this form will be processed in accordance with the Privacy Notice within this application pack.
DECLARATION. By signing this form, I confirm that the Player-Coach and Club contact have been given the Privacy Notice within this application pack and the Player-Coach has authorised the Club to complete this form, submit it to the ECB and for the ECB to submit all relevant details to the Home Office.

Date Received:
GBE No:

Club contact signature..... Date of application.....

Please email this form and evidence to managedmigration@ecb.co.uk

To make payment please refer to the BACS payment details found on the ECB website at: <https://www.ecb.co.uk/about/policies/regulations/overseas>

PLEASE NOTE THAT APPLICATIONS WILL NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED